

Library Services	Learning Models of Instruction		
Model	In-Person Learning	In-Person Modified Learning (Hybrid Model)	Distance Learning
Instruction and Scheduling			
Attendance	100% in person student attendance Attendance in School 5 days per week	50% in person student attendance Alternating Attendance	0% in person student attendance All distance learning
Schedule	Weekly 35-minute classes taught in the classrooms (not the library).	Weekly abbreviated classes (20 min.) taught in the classrooms, accompanied by assignments completed outside of the library time. Asynchronous work available via virtual library (Google Classroom).	Weekly abbreviated classes (15 min) with live/synchronous instruction accompanied by assignments completed outside of the library time. If synchronous class is not possible, recorded classes available for asynchronous instruction. Asynchronous work available via virtual library (Google Classroom).
Method for Instruction	In-person teaching using library website and virtual means of instruction using technology (limited hands on resources to avoid sharing of tools). In addition, Create Library Google Classroom.	In-person teaching using library website and virtual means of instruction using technology. In addition, Library Google Classroom for asynchronous work. Lessons available in Google Classroom for at home reference. Lessons are pre-recorded and available for at home learning. Only synchronous library instruction will be Open Office Hours for questions regarding weekly lessons.	Lessons available in Google Classroom for at home reference. Lessons are pre-recorded and available for at home learning. Classes will happen synchronously if possible with a given schedule. Open Office Hours available for questions regarding weekly lessons for those that miss synchronous library instruction. <i>Will there be a schedule for specials if we are completely virtual?</i>

Print Materials Circulation

Online Catalog	Students search the Destiny Catalog (accessed through the library website) to search for books they cannot find via eBook format. Students will submit requests via the library website for physical books.	Students search the Destiny Catalog (accessed through the library website) to search for books they cannot find via eBook format. Students will submit requests via the library website for physical books.	No Print Material Circulation. Students will have access to ONLY eBooks for regular use.
Circulation	Students will have access to eBooks for regular use using their devices. Physical books may be checked out upon request, which will be processed through the library website. While students are encouraged to use Ebooks, a cart will also be brought to each classroom for students to select from. There will be 5 carts (one for each grade level)	Students will have access to eBooks for regular use using their devices. Physical books may be checked out ONLY upon request, which will be processed through the library website.	No Print Material Circulation. Students will have access to ONLY eBooks for regular use.
Distribution	As materials become available, they will be checked out to the requesting student by the library staff and delivered to the classrooms. During library class students can select books from the cart provided and be checked out (in class for the last 10 min.) by Library aide.	As materials become available, they will be checked out to the requesting student by the library staff and delivered to the classrooms.	No Print Material Circulation. Students will have access to ONLY eBooks for regular use.
Sanitization	Materials upon being returning will be sanitized and quarantined for 3 days before returning to shelves.	Materials upon being returning will be sanitized and quarantined for 3 days before returning to shelves.	No Print Material Circulation. Students will have access to ONLY eBooks for regular use.

Returning of materials	Books placed in the book bins just inside classroom doors. Book bins will be emptied weekly, the day before that class has library. Library staff will collect these books to be sanitized and quarantined for 3 days.	Books placed in the book drop just inside library doors. This should be done ONLY in the morning so library staff can sanitize that day.	No Print Material Circulation. Students will have access to ONLY eBooks for regular use.
Handling by Staff	Books checked in and sanitized by library staff and placed on books carts based on day of the week. Ex. Books returned Monday morning can be returned to shelves Thursday morning.	Books checked in and sanitized by library staff placed on books carts based on day of the week. Ex. Books returned Monday morning can be returned to shelves Thursday morning.	No Print Material Circulation. Students will have access to ONLY eBooks for regular use.
Content & Curricular Focus Marking Period 1			
Expectations	New Library Structure (How will we be learning this year?)	New Library Structure (How will we be learning this year?)	New Library Structure (How will we be learning this year?)
Library Resources	How to access all library resources, including books (eBooks and physical). How to use the library catalog and requesting materials.	How to access all library resources, including books (eBooks and physical). How to use the library catalog and requesting materials.	How to access all library resources, in particular, eBooks. How to access all class content.
School Resources	Address Questions: How to use schoolwide learning tools - Google Classroom, Google Meet, etc.	Address Questions: How to use schoolwide learning tools - Google Classroom, Google Meet, etc.	Address Questions: How to use schoolwide learning tools - Google Classroom, Google Meet, etc.
Reader's Advisory	Address Reader's Guidance and how to have a one-on-one with Mrs. McGinnis for struggling or advanced readers. This is upon request by the teacher.	Address Reader's Guidance and how to have a one-on-one with Mrs. McGinnis for struggling or advanced readers.	Address Reader's Guidance and how to have a one-on-one with Mrs. McGinnis for struggling or advanced readers. Set-up synchronous instruction time.

Digital Citizenship	How do we act appropriately online? How do we stay safe online? How do we connect online? How do we continue our learning online?	How do we act appropriately online? How do we stay safe online? How do we connect online? How do we continue our learning online?	How do we act appropriately online? How do we stay safe online? How do we connect online? How do we continue our learning online?
Communication	Monthly Library or Specials Newsletter	Monthly Library or Specials Newsletter	Monthly Library or Specials Newsletter
Physical Space			
Instruction	Instruction provided in the student's <u>classroom</u> .	Instruction provided in the <u>classroom</u> . Asynchronous content available via google classroom.	Synchronous and asynchronous Instruction provided via google classroom.
Library Use	No library use by students. The library will be utilized for Staff "home-bases."	No library use by students. The library will be utilized for Staff "home-bases."	No use of Library.
Interactive materials	All interactive materials (for example, Chromebooks, OSMOS, other STEM technologies and tools will be used for small groups or individual students ONLY and sanitized between uses – a sign-up sheet will be required for using such materials with time between uses for proper cleaning).	All interactive materials (for example, Chromebooks, OSMOS, other STEM technologies and tools will be used for small groups or individual students ONLY and sanitized between uses – a sign-up sheet will be required for using such materials with time between uses for proper cleaning).	No Use of Interactive Library STEM and Makerspace technologies.
OTHER OPTIONS for Library Space	Teachers use workspaces for planning time outside of their classroom – Staff Room	Teachers use workspaces for planning time outside of their classroom – Staff Room	Teachers use workspaces for planning time outside of their classroom – Staff Room

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